



Distance Education Support

- ▶ Electronic Reserves
- ▶ E-mail reference service
- ▶ Online database access
- ▶ Electronic book collections
- ▶ Interactive online instructional tutorials
- ▶ Document delivery of articles
- ▶ *EAGLE Express* (order articles held by University Libraries – a fee service)
- ▶ Reciprocal book borrowing

Other Services

Faculty Publications Page

University Libraries maintains an ongoing, collective bibliography of faculty publications that date back to 1990. Send submissions to mary.applin@usm.edu.

Research Carrels

Many faculty, staff, and student researchers prefer close-working proximity to the library's collections. Research carrels with network connections are available in Cook Library for a fee on a semester rental basis. Applications are on first-come, first-served basis.

Laptop Checkout

Three-hour laptop checkout and overnight laptop checkout opportunities are available at Cook Library and at the Gulf Coast Library for a minimal fee.

Collection Development

Library Liaison Program

University Libraries builds its collections primarily through collaboration among appointed faculty members and librarians. Each department chair appoints a faculty member to serve as a contact person for the designated librarian. Each person shares order-cycle information and discipline-based literature, such as catalogs, fliers, brochures, and URLs for publisher Web sites.

Librarians work closely with departments to determine appropriate expenditure of the acquisitions budget. Nancy Kaul, collection development librarian, coordinates the program. Contact her at nancy.kaul@usm.edu.



Gifts Program

Many faculty members, students, alumni and citizens graciously contribute fine additions to our collections. Our gifts policy can be viewed at the following Web site:

<http://www.lib.usm.edu/about/development/gifts.php>.

Services and Resources for Faculty

<http://www.lib.usm.edu>

Cook Library (601) 266-4249

Monday-Thursday
Friday 7:30 a.m. to midnight
7:30 a.m. to 8 p.m.
Saturday 10 a.m. to 6 p.m.
Sunday noon to midnight

McCain Library (601) 266-4345

Monday-Friday 8 a.m. to 5 p.m.

Gulf Coast Library (228) 867-8761

Monday-Thursday 8 a.m. to 10 p.m.
Friday 8 a.m. to 5 p.m.
Saturday noon to 4 p.m.
Sunday 2 to 6 p.m.

For holiday and intersession hours, see [http://www.lib.usm.edu/about/hours/holidays and_exceptions.pdf](http://www.lib.usm.edu/about/hours/holidays_and_exceptions.pdf).

Research Assistance

One-on-One Support

Librarians are available to

- ▶ provide faculty, instructors, teaching assistants, and graduate assistants with one-on-one research assistance
- ▶ provide scheduled research workshops for faculty, teaching assistants, or graduate assistant groups

Online Support

Research tools are available at <http://www.lib.usm.edu/research>.

- ▶ Online tutorials (plagiarism, ANNA/Catalog, article searching, etc.)
- ▶ E-mail tutorials (Estruction)
- ▶ Printable online guides (general and subject-specific)
- ▶ E-mail reference service (Ask-a-Librarian) <http://www.lib.usm.edu/research/askalibrarian/index.php>

Document Delivery

- ▶ Request materials (books, dissertations, articles, etc.) from other institutions: <http://www.lib.usm.edu/research/ill/>.

EAGLE Express

- ▶ Pay to have articles owned by University Libraries delivered via mail: http://www.lib.usm.edu/about/about_eagle.htm.

Instructional Support

Instructional Classes

Librarians are available to

- ▶ provide scheduled instructional sessions for your classes
- ▶ work with you to create effective library assignments
- ▶ work with you to develop effective library or information literacy tutorials specific to your classes

<http://www.lib.usm.edu/instruction/index.php>

Plagiarism Tutorial

University Libraries developed an online tutorial designed to help students understand plagiarism, how to avoid it, and how to properly cite and quote sources. Instructors may use the testing component to measure students' understanding.

<http://www.lib.usm.edu/research/plag/plagiarismtutorial.php>

Reserves

Faculty and instructors may provide easy access to materials through the library's reserve service. E-Reserve offers online access to certain items.

http://www.lib.usm.edu/about/policies/res_faq_instructor.php

Access Services

Library Card

Your university ID card is your library card. Library borrowing information for the various collections is available at the circulation desk and at the following Web site: <http://www.lib.usm.edu/about/policies/circ.php>

Library Notices

Library recall, pick up, courtesy notices and fine notices are mailed to you via campus boxes and by e-mail to your "usm.edu" mailing address.

Library Account

Avoid fines and review your library account at <http://anna.lib.usm.edu/>. Acquire a PIN code at the circulation desk.

Reserve Services

See reserves information at <http://www.lib.usm.edu/about/index.php> or call 266-4250.

Photocopiers

Photocopiers are located on floors one through five in Cook Library and on the first floor of the Gulf Coast Library.

Off-Campus Access

Faculty, staff, and registered students may log on to the University Libraries' article databases using their 10-digit employee ID number. For more information, visit <http://www.lib.usm.edu/research/access.php>.

